

PAINT-2 Study

Checklist for Site Investigators

Planning phase:

- Appoint local site investigator (up to two individuals)
- Obtain approval from Clinical Director / Head of Department and return signed consent form
- Obtain locality/ethics approval for study
- Determine two-week period for conducting study

At least 3 weeks prior to study period:

- Inform department members and trainees of department's participation in PAINT-2 study, if not already done
- Distribute PAINT-2 Info Sheet to all specialists and trainees (fellows, registrars, SHOs, including other from other specialties on rotation) in department
- Submit list of names (all specialists, fellows, registrars, SHOs) to Principal Investigators

10-14 days prior to study period:

- Test survey links provided by Principal Investigators
- Discuss communication strategy with Principal Investigators, including dealing with non-responders

7 days prior to study period:

- Send reminder to department members on participation in study
- Share survey links with specialists and trainees (separate links for both)
- Re-send PAINT-2 Info Sheet to department (specialists and trainees)

On Fridays prior to Week 1 and Week 2:

- Identify elective lists with paired supervisor-learner for upcoming week, sharing this information with Principal Investigators

During two-week study period:

- Send email every 1-2 days to paired supervisors and learners, reminding them to complete survey after their list
- Receive communication from Principal Investigators regarding survey compliance
- Communicate with non-responding participants – SMS text message followed by phone call the next day